

Dear Parent/Guardian,

This letter is to inform you that your student will be taking the **FCAT Writing Test** on **Tuesday, February 28, 2012**.

The FCAT Writing Test is administered to Grades 4, 8, and 10 students in one 45-minute session in which students write an essay in response to a prompt. Your student will receive a planning sheet on which to plan his/her writing, but writing responses must be recorded in the writing folder. Your student will receive a score on a scale of 1-6 points.

Please be sure to review the following policies before the day of the test:

■ **Electronic Devices**—Students may not have ANY electronic devices during testing, including, but not limited to, cell phones and smart phones, even if they are turned off. We encourage students to leave devices at home or in their lockers on the day of testing.

■ **Academic Honesty** —Your student will be asked to sign a pledge prior to testing that states *I agree that I will not give or receive unauthorized help during this test. I understand that giving or receiving such help during the test is cheating and will result in the invalidation of my test results.* If any student is caught cheating during the assessment, his or her test will not be scored.

■ **Leaving Campus**—If your student leaves campus before completing the test (for lunch, an appointment, illness, etc.), he or she WILL NOT be allowed to complete the test. If your student does not feel well on the day of testing, it may be best for him or her to wait and be tested on a make-up day. Wednesday and Thursday, February 29 and March 1, are reserved as make-up days for the FCAT Writing Test.

If you have any questions related to this test administration, you may contact Jason Bloom at 720-1620 ext. 1177. For more information about the statewide assessment program, visit the FDOE website at <http://fcat.fldoe.org/>.

Thank you for supporting your student as he/she prepares for the test.

Sincerely,

Dr. Linda Lisella