

## School Advisory Council – Organizational Meeting Minutes

Bank of America Learning Academy

March 15, 2011

Building 100, 5<sup>th</sup> Floor Executive Conference Room

Bridge line: 1.866.222.6654 / Access Code: 606946

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### Attendees:

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Amy Aycock           | <input type="checkbox"/> Jose Hernández | <input type="checkbox"/> Felix Mon       | <input type="checkbox"/> Enjyi Small    |
| <input type="checkbox"/> Kristi Campanella    | <input type="checkbox"/> Kathy Jackson  | <input type="checkbox"/> Deb Moyer       | <input type="checkbox"/> Rebecca Steele |
| <input type="checkbox"/> Alan Due             | <input type="checkbox"/> Patricia Ley   | <input type="checkbox"/> Ashli Neace     | <input type="checkbox"/> Dora Tallman   |
| <input type="checkbox"/> Scott Folstein       | <input type="checkbox"/> Suly López     | <input type="checkbox"/> Melissa Rumfelt | <input type="checkbox"/> Michael Thomas |
| <input type="checkbox"/> Jeannies Galupa-Chua | <input type="checkbox"/> Debbie Luce    | <input type="checkbox"/> Ingrid Sherles  | <input type="checkbox"/> Tina Vista     |

### I. Call to Order and Introductions – Jose Hernández

- Jose Hernández called the meeting to order at 3:39 p.m.
- Attendees introduced themselves.

### II. Review of Minutes 2/15/11

No edits or corrections from prior month's minutes. A motion was past to approve the minutes by Felix Mon, and second by Suly López.

### III. Updates

Jose Hernández mentioned that he attended a meeting hosted by Duval County Public Schools. The meeting was in reference to Charter Schools. Jose gave Principal Alan Due a binder that was distributed during the meeting for his review. This gives Alan an idea of what is required to convert BOALA to a charter school. Jose Hernández made it very clear that the number one goal is to convince the county to keep the school open as a public school. If that doesn't work then we need to know our options. Alan reviewed the three types of charter school options available and said he would post on the school website the form that describes them. Jose mentioned that he would prepare an email for the bank to get an idea of the banks position to convert it to a charter school. Felix Mon said there are no official discussions at the bank with regard to a charter school. Felix offered to receive the request if submitted and forward request to appropriate bank personnel if requested.

### IV. School Improvement Plan

Principal Due presented the midyear review of the School Improvement Plan. He indicated that the document is online at the school's website. He mentioned that the sections highlighted in red represent strategies that have not been completed to date. Sections in yellow represent strategies that are in place and ongoing. Green represents items that have been completed. For each section highlighted in red, Principal Due identified the next step that the school would be taking to address these items:

Item 1.3 (Reading Goals): student-parent conferences will be done at the end of the year (during last quarter).

Item 2.2 (Reading Goals): smart goals will be done in conjunction with 1.3 above in May.

Item 2.1 (Science Goals): using students as peer tutors in other grade levels will begin in the fourth quarter but be addressed more fully next year

Item 1.2 (Attendance Goals): parental reminders about the importance of student instructional time will be put on the school's website.

Items 1.3 (Attendance Goals): is in both red and green: PTA has been completed its portion which references sending out letters and messages to parents for tardiness. However, this has not been addressed at the monthly SAC meetings. Principal Due shared a comparison of the tardy data to date between last year and this year: in 2009-2010, 832 tardies were reported; this year, only 349 tardies have been reported which represents more than a 50% decrease.

Item 1.1 (Suspension Goals): the development and implementation of the playground guidelines will take place during the last nine-week period

Item 1.2 (Dropout Prevention Goals): Alan mentioned that we are still seeking adult mentors for our struggling students. We may need to pursue other routes since we have not heard back from Dr. Cathy O'Farrell from UNF

## V. **Budget Update**

Jose mentioned we need to use all the SAC dollars this year. Alan stated that, according to the School Improvement Plan, agenda planners and books for classroom libraries are the priorities. Information regarding the purchasing of these items will be presented at the next SAC meeting.

## VI. **School Update**

Alan encouraged parents to go to DCPS website and review the budget documents and proposals of the School Board regarding cuts for next year. He also asked parents to contact our legislative representatives about supporting our schools.

Meeting was adjourned at 4:05 p.m. The next meeting is scheduled for Tuesday, April 19, 2011 at 3:30 p.m. Conference room: TBD.

**Volunteer Hour Tracking:** Please remember to record your volunteer hours in the volunteer management tool for Bank of America Community Volunteers, formerly Team Bank of America. <https://www.cybergrants.com/boa/branch.html>