

**BOALA School Advisory Committee
Organization Meeting Minutes**

Date/Time: September 14, 2011 11 a.m.

**Next Meeting: October 19, 2011 at 9 a.m.
Office Park Bldg 100, 5th Floor, Executive Conference Room
Bridge Line 1.866.222.6654, ACCESS CODE 606946
Bank of America Learning Academy Website:
<http://www.duvalschools.org/boala/>**

Attendees: Anita Bell, Mollie Carroll, Fides Christopher, Andrea DeGeorge, Scott Folstein, Enjyi Hannans, Jose Hernandez, Patty Hernandez, Kathy Jackson, Patricia Ley, Suly Lopez, Debbie Luce, Karie Minton, Shalena Mitchell, Felix Mon, Ashli Neace, Melissa Rumfelt, Ingrid Sherles, Tiffany Singh, Krystal Smith, Tiffany Smith, Ravi Sonthi, Nicole Townsend, Tina Vista, Keva Williamson

Opening Remarks:

- Meeting started at 11:05 a.m. and Suly welcomed the group to the meeting.

Minutes:

- Prior months meeting minutes were pending final review. The board will present minutes for approval during the October meeting.

Updates:

- Mrs. Townsend reviewed FCAT data for the 2010-2011 school.

Grade	Proficiency			
	Reading	Math	Writing	Science
3rd	86%	93%		
4th	83%	83%	78%	
5th	91%	95%		64%

- Tardies are a big concern. There are 120-recorded tardies since the school has been in session. Mrs. Townsend will be distributing reminders to parents to try to improve this problem.

School Improvement Plan (SIP):

- BOALA will use the FISH BONE analysis as a guide to measure student improvement in the SIP.
- Teachers will place a large emphasis on fractions. Fractions represent half of the tests content. The second half of the exams content will be include numbers/operations and geometry/measurement.

- Teachers have developed an improvement plan to hone in the area of vocabulary.
- The school is in need of volunteers to read “out loud” to the students.
- Bright Horizons will leverage after school time to assist with homework and development.

Open Discussion:

- Mrs. Townsend indicated that no new teachers would be hired. Classroom changes will be made affecting kindergarten, first, and second grades. Mr. Pashley will be moved to kindergarten. The school will have a total of two kindergarten classrooms. There will be a first grade and a first/second grade combo, and a second grade classroom.

Volunteer Hour Tracking: Please remember to record your volunteer hours in the volunteer management tool for Bank of America Community Volunteers, formerly Team Bank of America. <https://www.cybergrants.com/boa/branch.html>

Meeting adjourned 12:05 p.m.

Minutes noted by Suly López, Secretary