

# Chaffee Trail Elementary School

11400 Sam Caruso Way  
Jacksonville, FL 32221  
(904) 693-7510 ext. 155

## WELCOME THIRD GRADE MUSTANGS!!!

Dear Parents or Guardians,

August 2009



You are receiving this letter because I have the pleasure of teaching your child this school year! Your student is about to embark on an exciting year of learning and growth. I consider myself very fortunate to have the opportunity to have a relationship with both your child and yourself.

There are several things I want to make sure you are aware of so we can work together to make this a great year.

Your child will be expected to be at school on time each day at 8:25 and ready to participate in our day's activities. This means they will **need to have all textbooks at school, homework completed, and all of the supplies they need, including their planner.**

Your child **will have homework on Monday, Tuesday, Wednesday, and Thursday** evenings. Please read and sign their planner daily showing that you have seen their daily homework assignments as well as their behavior grade for the day. Their planners should come home nightly and be returned to school the next day. **Fridays** are usually the days that tests are administered to check mastery of the skills, strategies, and concepts taught during the week.

All students are expected to adhere to the student code of conduct. This means that they will be expected to come to school with a positive attitude each day and be considerate and respectful of all those around them. While discussing homework in the evenings with your child, please also encourage them to be the best school citizen they can be, and strive for that **"A"** in citizenship!

I will use the **planner as a way of communicating** with you. Feel free to use it to write notes to me as well. Graded papers will be sent home on a weekly basis (usually on Tuesdays or Wednesdays) in an assignment-log folder. You will be asked to sign and return it each week stating you have seen those. Progress reports will go out in the middle of each of the nine-week periods.

Students will all be expected to meet the **25 Book Standard** this year. They should have a chapter book they are reading for pleasure with them at all times. That book may come from our class library, the school library, the public library, or home. **Please encourage your student to read at home regularly each night.** A book report must be completed and turned in each Friday.

Please feel free to send me a note or call if you have questions or concerns. I hope to see you all at **Open House** (date to be announced) for further, more detailed, information on the exciting things we are doing this year. Let's work together to make this a great year for your child.

Sincerely,  
Mrs. Barnes  
barnesl@duvalschools.org