

Requirements for Enrollment

Students transferring from Duval County Public School

Must provide the following at the time of registration:

- Enrollment form
- Withdrawal Form/Report Card
- Birth Certificate
- (2) Proofs of Address (**Must be in the name of parent or legal guardian**)

Students transferring from Out of County/Non-Public School

Must provide the following at the time of registration:

- Enrollment form
- Withdrawal Form/Report Card/Transcript
- Birth Certificate
- Immunization Record
(Florida Statue Section 232.032): Students who do not present required certification of immunization or an exemption should be refused admittance and referred to their physician or the Health Department.
- Physical (less than a year old)
- (2) Proofs of Address (**Must be in the name of parent or legal guardian**)

The following are acceptable proof:

- Electric
- Phone (cell phone bills are not acceptable)
- Gas
- Cable
- Mortgage/Lease Agreement
(Must be from a company, not a private individual. Each person must be listed on the agreement.)
- Government Agency (Child support, IRS, etc.)
- Credit Card Statement
- Post office yellow computer tape on envelope of mail forwarded to new address

The following are not acceptable:

- Voter registration
- Driver's Licenses
- Car Insurance or car registration

The parent is responsible for providing adequate proof of address.