



## PART 3: Contracts of understanding for students and parents.

### Student statement of understanding and commitment:

I understand that my enrollment in the Robert E. Lee Early College Program will be an opportunity to achieve up to 60 hours of college credit at Florida Community College at Jacksonville while completing my high school graduation requirements. This opportunity provides an exciting challenge for me. I understand that I must focus my energies as a highly motivated student in preparation for and participation in the college curriculum. I understand that this program is rigorous and demanding. I have read and understand the policies regarding continuation in the Robert E. Lee Early College Program stated below (Part 5). I also commit myself to be on my best behavior and abide fully by the Duval County Public Schools' Code of Student Conduct both while at the high school and at Florida Community College at Jacksonville. I will commit myself to attendance every day and to be on-time to every class. If I do not fulfill these commitments and abide by the expectations of Robert E. Lee Early College Program, I understand that I may be given alternatives for other high school attendance.

Student signature: \_\_\_\_\_

### Parent statement of understanding and commitment:

I/We have read, understand, and support my/our student's statement of understanding and commitment above. I/We also commit myself/ourselves to playing an active role in my/our student's participation in the Robert E. Lee Early College Program. I/We will attend parent meetings as scheduled by the school and will commit myself/ourselves to getting to know my/our student's teachers. I have read the policies regarding continuation (Part 5, below) in the Robert E. Lee Early College Program and agree to abide by their intent and purpose. I/We will be regular and persistent in communicating with my/our student what he/she is doing at school and question him/her about academic progress. I understand that if my/our student does not progress according to the academic plan by maintaining the required minimum standards, I/we will be counseled about alternatives for other high school enrollment for my/our student.

Parent(s) / Guardian signature(s): \_\_\_\_\_

**PART 4:** Please write a *paragraph* describing your primary goal while attending Robert E. Lee Early College Program and how you plan to accomplish it. (***please type/word process your paragraph separately and attach***)

**PART 5:** Admission / Performance criteria and continuation requirements for students in the Robert E. Lee Early College Program: All students must meet the following criteria for admission, continued enrollment, and proper progression in the program. If any one of the criteria below is not met, the student will be declined admission or counseled about alternative options for transfer to facilitate their completion of the high school requirements for graduation. The student will have/complete/maintain:

- (1) A high school GPA (unweighted) of 3.0 for admission *and* for continuation at the end of the 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades.
- (2) An FCCJ GPA of 2.0 or better in the dual enrollment courses.
- (3) An FCAT score indicating the student is 'at grade level' in reading and math (level 3 or above).
- (4) An acceptable score for admission into FCCJ on the College Placement Test, ACT or SAT prior to the end of the freshman year; and
- (5) A portfolio of academic performance as a part of a Senior Capstone program (for high school graduation).

**PART 6:** Supporting documents and required academic transcripts to be included: Please check each circle of the following to ensure your completion of the application.

- All parts of the application are **completed**.
- I have **attached copies** of my report card/academic transcript **and** my FCAT Score Report.
- My written paragraph is **attached**.
- I have **signed** the student statement of understanding.
- My parents/guardians have **signed** their statement of understanding.
- I have **distributed** the recommendation forms to my academic teachers.
- .

**Please return the completed application to the Robert E. Lee Early College office at the address on the top of the front page. We will be admitting fully qualified students with complete applications to our open positions until all openings are full. We will then develop a waiting list. Applications are due by February 2, 2009.**

# Robert E. Lee High School

## Early College

The Journey to Excellence Begins Here

### TEACHER RECOMMENDATION

This form will be kept confidential. DO NOT give the form to the student. Teachers, please mail the completed form via school mail to Robert E. Lee Early College Program #33, if in Duval County. If school of attendance is out of county, mail to Robert E. Lee Early College Program, 1200 McDuff Ave. South, Jacksonville, FL 32205.

**Student Requirement:** Complete the top of this form and give it to your 8<sup>th</sup> grade (9<sup>th</sup>, if a 10<sup>th</sup> grade applicant) core academic subject teachers. Please type or print the information in black or blue ink.

Student's name: \_\_\_\_\_  
Last First MI  
Home Phone Number: \_\_\_\_\_  
School attending / attended: \_\_\_\_\_  
Teacher: \_\_\_\_\_ Subject: \_\_\_\_\_

**Teacher Requirement:** The above student is applying to the Jacksonville Early College High School. Compared to other students you have taught, how do you rate this student in terms of (*please circle the number you feel best describes this student*):

1 = Never      2 = Seldom      3 = Sometimes      4 = Usually      5 = Always

- |                                                                          |   |   |   |   |   |
|--------------------------------------------------------------------------|---|---|---|---|---|
| 1. Performs well on various forms of academic assessments.               | 1 | 2 | 3 | 4 | 5 |
| 2. Thoroughly completes homework.                                        | 1 | 2 | 3 | 4 | 5 |
| 3. Participates fully in class discussions.                              | 1 | 2 | 3 | 4 | 5 |
| 4. Grasps new or different concepts easily.                              | 1 | 2 | 3 | 4 | 5 |
| 5. Challenges, speculates, and makes unique associations or conclusions. | 1 | 2 | 3 | 4 | 5 |
| 6. Takes initiative for her/his own learning.                            | 1 | 2 | 3 | 4 | 5 |
| 7. Communication skills are mature and grammatically correct.            | 1 | 2 | 3 | 4 | 5 |
| 8. Participates willingly in group work and activities.                  | 1 | 2 | 3 | 4 | 5 |
| 9. Demonstrates a "can do" attitude.                                     | 1 | 2 | 3 | 4 | 5 |
| 10. Shows excitement and enthusiasm for learning.                        | 1 | 2 | 3 | 4 | 5 |
| 11. Shows good organizational skills.                                    | 1 | 2 | 3 | 4 | 5 |
| 12. Strives to be their personal best.                                   | 1 | 2 | 3 | 4 | 5 |
| 13. Has the ability to evaluate self-performance.                        | 1 | 2 | 3 | 4 | 5 |
| 14. Is curious, imaginative, creative.                                   | 1 | 2 | 3 | 4 | 5 |
| 15. Is an independent thinker.                                           | 1 | 2 | 3 | 4 | 5 |
| 16. Behavior reflects appropriate maturity level.                        | 1 | 2 | 3 | 4 | 5 |
| 17. Is self-assertive.                                                   | 1 | 2 | 3 | 4 | 5 |
| 18. Accepts authority.                                                   | 1 | 2 | 3 | 4 | 5 |
| 19. Accepts constructive criticism / correction.                         | 1 | 2 | 3 | 4 | 5 |
| 20. Shows leadership skills.                                             | 1 | 2 | 3 | 4 | 5 |

Overall evaluation: I recommend this student to the Robert E. Lee Early College Program:  
\_\_\_\_\_ With reservation      \_\_\_\_\_ Fairly strongly      \_\_\_\_\_ Strongly      \_\_\_\_\_ With enthusiasm

Your honest evaluation is appreciated and valued. Thank you.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PLEASE REMEMBER THIS IS A CONFIDENTIAL FORM. DO NOT RETURN TO THE STUDENT. RETURN THIS FORM TO THE ADDRESS NOTED AT THE TOP.