

University of Cambridge International Examinations

AICE: Advanced International Certificate of Education
IGCSE: International General Certificate of Secondary Education

ACADEMIC PROBATION

The following procedure will be followed with regard to Academic Probation:

1. Students who earn a grade of C in one or more class at the semester will be placed on probation. Parents will be contacted and an official letter of Probation will be sent from the AICE Office. Students' probationary status will be removed at the end of the next semester provided no C's are earned. If the student receives a C the second semester of the same school year, (s)he will be dismissed from the program. Students may appeal the probation and/or dismissal.
2. Students may be placed on probation no more than once during any given school year, but they may be placed on probation more than once during their academic career at MHS.
3. Students will be dismissed from the program if a D or F is received in any subject

Appeal Procedure:

- A. An official letter placing the student on probation (or dismissing him/her) will be mailed to the student and the parents;
- B. If the student/parent decides to appeal the probation (or dismissal), a meeting of the parent, student, teachers, AICE Coordinator and an administrator will be called. The Faculty Advisory Board, the AICE Coordinator and an administrator will make a decision. The student and parent will be notified of the decision by mail.

[In addition to the above probation policy, 10th graders will be held to the following: achievement of at least Level 4 in Reading, Math and Writing or a grade of A, B or C on the IGCSE English Language, English Literature and Math Examinations.]

I understand the academic probation policy of the University of Cambridge International Examinations - Advanced International Certificate of Education Program at MHS.

Student's name (printed) _____

Student's signature _____ Date _____

Parent's signature _____ Date _____