

**DUVAL COUNTY PUBLIC SCHOOLS
ATTENDANCE POLICY**

STUDENT ABSENCES AND EXCUSES

FILE: JH

TITLE: Student Absences and Excuses

POLICY:

Students returning to school from an absence shall be required to present a written explanatory excuse from their parent(s) or legal guardian, stating the cause for the absence.

(1) The following causes are acceptable excuses for being absent:

- (a) Illness or injury of the student;
- (b) Serious illness or death in the student's family;
- (c) Inclement weather;
- (d) Official religious holiday of a religious sect or for religious instruction (see below);
- (e) Participation in an academic class or school programs such as study trips, competitions, etc.;
- (f) Insurmountable conditions as determined by the school principal or other designated District or school personnel; and,
- (g) A bus failure or irregular schedule which causes the absence or tardiness of a student who is eligible for and regularly transported by the District.

(2) Missed work shall be made up for **all** absences; which includes suspension, a day of make-up work shall be allowed for each day of absence, when appropriate, pursuant to the Student Progression Plan, Appendix D. Each student shall receive full credit for such work.

(3) A student shall be excused from attendance on a particular day or days, or for part of a day, and shall be excused from any examination, study, or work assignment for observation of a religious holiday or because the tenets of his or her religion forbid secular activity at such time. Teachers shall give each student the opportunity to make up any examination, study, or work assignment which has been missed for religious purposes and the student shall receive full credit for such work.

STATUTORY AUTHORITY: Section 230.22(2), Florida Statutes

LAWS IMPLEMENTED: Sections 232.0225; 232.09, Florida Statutes

STATE BOARD OF EDUCATION RULE: 6A-1.09514

ADOPTED: April 1, 1997; **Amended:** June 4, 2002