

**MBE UNAVAILABILITY CERTIFICATION**

I, \_\_\_\_\_, \_\_\_\_\_  
**(Representatives Name)** **(Representative Titles)**

of \_\_\_\_\_ certify that on the dates below, I or my  
**(Firm Address)**  
 firm invited the following MBE Subcontractor(s) to bid/quote work items to be performed on

<b>(DCSB Project Name)</b>	<b>( Project No.)</b>	
<b>Date of Request</b>	<b>Minority-Owned Business</b>	<b>Work Items Sought</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

The following MBEs did not bid in response to the invitations:

_____	_____	_____
_____	_____	_____

The following MBEs submitted bids which were not accepted:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Under penalties of perjury I declare that I have read the foregoing conditions and instruction and the facts are true to the best of my knowledge and beliefs.

\_\_\_\_\_  
**(Date)** **(Signature)** **(Title)**