

Applying for a Teaching Position

We appreciate your interest in joining our team. Please review the following information to assist you with your job search and ensure that you understand DCPS hiring requirements.

All applicants must:

- be eligible for teacher certification in Florida. Visit the Florida Department of Education to [apply](#)
- be a citizen of the United States or hold authorization for employment

Application Steps:

REQUIRED (1) Submit a Duval County Public Schools On-line Application after reading the steps

Have the following information readily available before you begin the online application:

- Dates of college attendance and degree conferred
- Former employers/principals names, addresses, phone numbers, and dates of employment
- Alien number if applicable
- If you have a criminal offense you will need dates, the arresting agency and final disposition

REQUIRED (2) Provide Official Transcripts

Provide official transcript(s) which display degree conferral date and major from each college you have attended

If you obtained your degree outside the United States, you must have your degree evaluated by an accredited agency. Click here for the FLDOE approved [agencies](#).

REQUIRED (3) Demonstrate Certification Eligibility

- Copy of your current teaching certificate(s), Florida and/or out-of-state certificates
- Copy of any correspondence you have received from the Florida Department of Education (i.e. Official Statement of Status of Eligibility)
- Copy of score report(s), if you have taken any Florida Teaching Certification Examinations (i.e. General Knowledge, Professional Education, Subject Area Examination)
- Occupational/Physical Therapist, School Social Workers, or Speech/Language Pathologist may use a professional license

OPTIONAL (4) Other Items

- Copy of your resume
- Copy of DD-214

All applications are valid for 12 months and will be removed from the active files if they are not updated within the 12-month period. It is your responsibility to ensure that your application stays updated.

[Apply Online](#)