

ADDRESS CHANGE FORM

DUVAL COUNTY PUBLIC SCHOOLS
EMPLOYEE BENEFITS, 2ND FL
1701 PRUDENTIAL DRIVE
JACKSONVILLE, FL 32207

NAME: _____

SOCIAL SECURITY NO: _____

PERSONNEL NUMBER: _____

NEW ADDRESS: _____

NEW PHONE NO: _____

REP. SIGNATURE

DATE

Notice of Social Security Disclosure

State laws require agencies that are required to collect employee Social Security numbers (SSN) to disclose the purpose for collecting the SSN. The Duval County School Board is allowed to collect SSN's when specially authorized by law to do so or when the collection is imperative for the performance of the District's duties and responsibilities. Pursuant to Federal and State Laws, the District is collecting your Social Security number for the purpose of processing employee and dependent benefits; this collection is Mandatory. If you do not provide your SSN, Duval County School Board cannot process your application/request. The Duval County School Board will not disclose your SSN to anyone outside of the District except as authorized by law.